

**EAST SIDE UNION HIGH SCHOOL DISTRICT  
REQUEST FOR QUALIFICATIONS  
EDUCATION CENTER RENOVATION OF ESSENTIAL BUILDING SYSTEMS PROJECT  
DESIGN-BUILD SERVICES  
RFQ-01-19-20**

East Side Union High School District ("District") is seeking to prequalify design-build entities or design-build teams to submit proposals to design and construct the District's **Education Center Renovation of Essential Building Systems Project** ("Project"), in accordance with Education Code section 17250.10 et seq. **Only respondents that have been prequalified by the District in response to this Request for Qualifications ("RFQ") will be eligible to submit proposals** in response to the District's subsequent Request for Proposals ("RFP") for the Project.

Respondents to this RFQ shall submit a fully completed and sealed Statement of Qualifications ("SOQ"), using the District's standard prequalification template for design-build projects, as further described herein, to:

EAST SIDE UNION HIGH SCHOOL DISTRICT  
830 North Capitol Avenue, San Jose, CA 95133  
ATTN: JANICE UNGER, DIRECTOR BOND PURCHASING & CONTRACTS  
RFQ-01-19-20

**ALL SOQS ARE DUE BY 2:00 P.M. ON THURSDAY, AUGUST 08, 2019.** Oral, telegraphic, facsimile, telephone, or email SOQs will not be accepted. SOQs received after this date and time will not be accepted and will be returned unopened.

Questions regarding this RFQ may be directed in writing to the Director of Bond Purchasing & Contracts, Janice Unger at [ungerj@esuhsd.org](mailto:ungerj@esuhsd.org) and must be submitted on or by **2:00 PM, Thursday, August 01, 2019.**

## **I. RFQ SCHEDULE SUMMARY**

The District may change the dates on this schedule without prior notice.

<b>DEADLINE</b>	<b>ACTION ITEM</b>
<b>July 17, 2019</b>	Release of RFQ.
<b>August 01, 2019 at 2:00 PM</b>	Last day to receive written questions from respondents.
<b>August 05, 2019</b>	Last day for District to issue addenda or answer questions.
<b>August 08, 2019 at 2:00 PM</b>	Deadline for submissions in response to RFQ.
<b>Week of August 12, 2019</b>	Notice to prequalified respondents.
<b><i>Anticipated</i> August 2019</b>	Release of RFP to prequalified respondents.

## **II. PROJECT DESCRIPTION AND SCOPE OF SERVICES**

Pursuant to Education Code section 17250.10 et seq., the District is seeking a design-build entity or team ("DBE") to design and renovate the District's Education Center Renovation of Essential Building Systems Project ("Project"). The Project is further defined in the attached **APPENDIX A**, along with the District's expected cost range and schedule for the Project. The District's performance specifications, which the selected DBE must adhere to in delivering the Project, will be made available to prequalified respondents at the RFP stage.

The selected DBE must be appropriately licensed and registered in the State of California for architectural, engineering, and construction services as needed to complete the Project. In addition, the selected DBE shall have experience with both design and construction of public school facilities and in working with the Office of Public School Construction ("OPSC"), the Division of the State Architect ("DSA"), and Title 24 of the California Code of Regulations.

The selected DBE must be registered with the Department of Industrial Relations ("DIR") as required by law. The selected DBE will be required to comply with the Labor Code prevailing wage requirements and the District's bonding and insurance requirements. The selected DBE shall be required to work cooperatively with District staff, the Board of Education, all other technical consultants, the bridging architect, the project inspector, and any program and/or construction manager, if any, retained by the District for the Project, citizens' oversight committee, other District committees, and the community to facilitate timely and professional completion of the Project.

Project consists of a complete deconstruction and reconstruction of (9) nine ADA compliant and modernized restrooms within the Education Center (EC). Phased construction is required to allow restroom use during business hours.

Project emphasis is, ADA compliance, modernization, and improved functionality of essential systems.

### **III. DESIGN-BUILD PROCUREMENT PROCESS**

Pursuant to Education Code section 17250.25, procurement of a DBE will follow two (2) phases:

1. Prequalification – First, the District incorporates by reference the prequalification questionnaire and uniform rating system through Quality Bidders. **All contractors and MEP subcontractors are required to be prequalified pursuant to the District’s prequalification requirements.** In this RFQ, the District is requesting a Statement of Qualifications based on the significant factors the District reasonably expects to consider in evaluating qualifications are identified in Section VIII, below.
2. Design-Build Competition – Second, the District will issue a RFP, inviting only prequalified respondents to submit competitive sealed proposals for the Project. The District will use a best value selection method for evaluating proposals. The procedure for final selection will be as follows:
  - a. The District will evaluate responsive proposals using only the criteria and selection procedures specifically identified in the RFP.
  - b. The District may, at its discretion, request proposal revisions and hold discussions and negotiations with responsive proposers. The RFP will define applicable procedures to ensure that discussions or negotiations are conducted in good faith.
  - c. The District will rank responsive proposers based on a determination of value provided, but shall not be required to rank more than three (3) proposers.
  - d. The District will award the contract, if at all, to the responsible DBE whose proposal is determined by the District to be the best value.

Per Board Policy, any person or entity that has performed or is performing services for District relating to the solicitation of this design-build project will **not** be eligible to submit a proposal as a design-build entity or to join a design-build team.

### **IV. FULL OPPORTUNITY**

The District hereby affirmatively ensures that all respondents shall be afforded full opportunity to submit qualifications in response to this RFQ and will not be discriminated against on the basis of race, color, national origin, ancestry, disability, gender, transgender status, political affiliation, or religion in any consideration leading to the award of contract.

### **V. LIMITATIONS**

This RFQ is neither a formal request for bids, nor an offer by the District to contract with any party responding to this RFQ. The District reserves the right to add additional prequalified respondents for consideration after distribution of this RFQ, if it is found to be in the best interest of the District. All decisions concerning selection of the DBE will be made in the best interests of the District. The issuing of a subsequent RFP and awarding of the contract pursuant to the subsequent RFP, if at all, is at the sole discretion of the District.

The District makes no representation that participation in this RFQ process will lead to an award of contract or any consideration whatsoever. The District shall in no event be responsible for the cost of preparing any response to this RFQ.

SOQs submitted by contractors are not public records and are not open to public inspection. All information provided will be kept confidential to the extent permitted by law. The contents, however, may be disclosed to third parties for purpose of verification or investigation. State law requires that the names of respondents applying for prequalification status shall be public records subject to disclosure.

## **VI. RESTRICTIONS ON LOBBYING AND CONTACTS**

From the period beginning on the date of the issuance of this RFQ and ending on the date of the award of the contract, no person, or entity submitting in response to this RFQ, nor any officer, employee, representative, agent, or consultant representing such a person or entity shall contact through any means or engage in any discussion regarding this RFQ, the evaluation or selection process/or the award of the contract with any member of the District, Board of Education, selection members, or any member of the Citizens' Oversight Committee. Any such contact shall be grounds for the disqualification of the respondent submitting a SOQ.

## **VII. STANDARD TEMPLATE FOR STATEMENT OF QUALIFICATIONS**

Each SOQ must be certified under penalty of perjury. If any information provided by a respondent becomes inaccurate, the respondent must immediately notify District and provide updated, accurate information in writing, under penalty of perjury.

## **VIII. EVALUATION**

The District will evaluate all timely submitted SOQs. Each SOQ must complete. Incomplete SOQs will be considered nonresponsive and grounds for disqualification. The District retains the sole discretion to determine issues of compliance and to determine whether a respondent is responsive and qualified.

The SOQs shall address the significant factors the District reasonably expects to consider in evaluating qualifications, as follows:

- Design expertise and experience;
- Construction expertise and experience;
- Acceptable safety record;
- Enforceable commitment to use a skilled and trained workforce for the Project, as applicable;
- Capacity to obtain required bonds and insurance of the Project; and
- Financial capacity to complete the Project.

Respondents should demonstrate in their Statements of Qualification how they either match or closely approximate the above factors by providing the following information:

- All required license numbers and registration numbers to design and construct the Project, with no recent revocations or suspensions;
  - Include years of practice.
  - Provide a Project Organization Chart which shows all firms that the Design-Build Entity is prequalifying in this Application.
    - General Contractors are free to develop their list of Design-Build subcontractors.
    - Attach a copy of the Architect of Record's firm profile and resumes of listed key staff. Include their list of sub consultants (i.e. mechanical, electrical, plumbing, civil, etc.) and the resumes of key staff.
- Established performance history;
  - List ***at least 3*** recent projects in which the DBE has participated as a contractor, builder, designer, architect, or designer-builder during the past ***five (5) years*** with a contract value of at least ***three million dollars (\$3,000,000)***.
  - Include all projects for **California K-12 school district(s) and California community college district(s)** performed by the DBE or one of entities that is part of the DBE. Projects with DSA review must be included for consideration.
  - Include all design-build projects, particularly if performed by the DBE working as a single entity on similar projects in the past. Preference is for Design-Build Entity members to have completed at least three (3) in a California educational environment with DSA review and under a Project Labor Agreement.
  - Include whether any projects remain open/not closed-out with DSA.
  - Include an absence of criminal or civil violations.
  - Include significant disputes.
  - Provide any other information that would assist the District in understanding the DBE's capacity to efficiently and effectively complete the Project.

District may use other sources of information outside of the SOQs to investigate respondents or verify answers. District's investigation may extend beyond contacting project references identified in SOQs.

After completing its evaluation, the District will notify respondents selected for prequalification.

**IX. FINAL DETERMINATION**

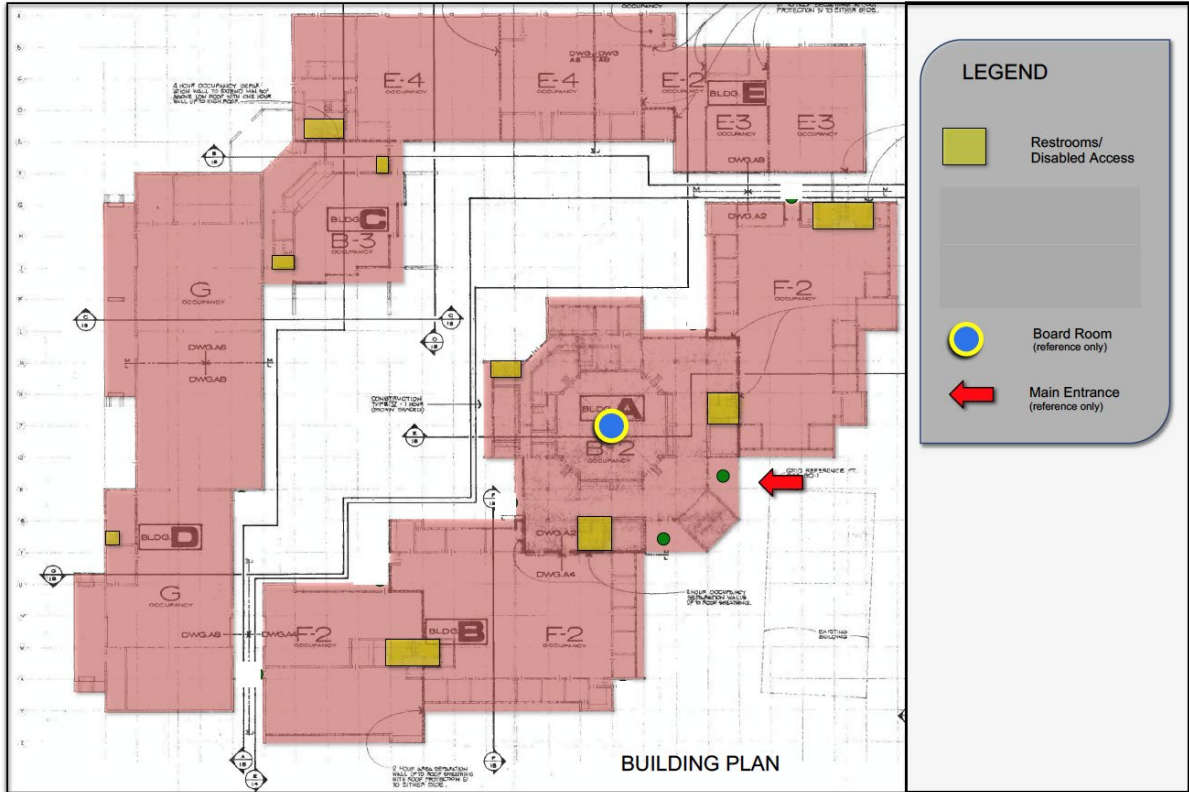
Prequalification is at the sole discretion of the District. The District reserves the right to waive irregularities and omissions in the information contained in any SOQ, and to make all final determinations. The District further reserves the right to suspend or rescind prequalification at any time based on subsequently learned information.

The District makes no representation that participation in this RFQ process will lead to an award of contract or any consideration whatsoever. The District reserves the right to seek proposals from or to contract with any firm not participating in this process. The District shall in no event be responsible for the cost of preparing any SOQ or other response to this RFQ.

**WE THANK YOU FOR YOUR INTEREST IN THE DISTRICT'S PROJECT!**

**APPENDIX A**  
**PROJECT DESCRIPTION**

**+** Education Center



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